

Change of Programs/Majors- Future Effective dating

	Currently Enrolled	Notes
Required	Changing Majors/Programs	
	Changing from Intended to fully declared	
	Minors: Adding or Removing	
	Certificates: Adding or Removing	
	If the student is currently registered in the current term	Future effective dating begins the 1st start date of the term and runs through the End of the Term +1 day (see chart)
	If the student plans on registering for ANY session of the current term	Future effective dating begins the 1st start date of the term and runs through the End of the Term +1 day (see chart)

	Not Currently Enrolled	Notes		
	Masters in Passing			
	Updating a Catalog Year/Requirement term			
	Accelerated Online Students that are accepted into the program after the start of the semester in a future term.			
Not	If the student is not registered in the			
Required	current term			
	Between terms	*End of the Fall term +1 day until the start of the Regular Spring term *End of the Spring term +1 day until the start of the Summer 11-Week Term *End of Summer term +1 day until the start of the Regular Fall term. ***See chart below for the End of term +1 dates.		

Current dates for future effective dating:

Term	End of Term +1 day	Start Date of the Term	Census Date
Spring 2023	May 11, 2023	January 17, 2023	February 1, 2023
Summer 2023	August 12, 2023	June 5, 2023	June 8, 2023
Fall 2023	December 13, 2023	August 21, 2023	September 6, 2023

Who will advise the students when a future effective date has been used?

- Their New department/Major will advise the students on all things advising, including but not limited to:
 - Dropping Courses
 - o CRA's
 - Grade Forgiveness
- Use CAR notes to note effective date action.

Special Notes:

- Advisors will need to use the Student Program/Plan Screen to view the student's program/major, the student profile, or the Academic Tab of the Student Service Center.
- The student's MAPs in MyMav will update as soon as the change is made. This is viewable to students and advisors.
- Future-dated program plan codes will not meet the pre-requisite requirements. Advisors
 may need to use the "Requisite" override for students between open enrollment and the
 effective date.
 - Please try to register students without using the override 1st to verify the pre-req before continuing with the override to force the student into a course.
- If you need to delete a plan change mistake or have any questions, please email the Registrar's Office at recordsandregistrationprocessing@uta.edu.
- If a student is graduating in the current term and needs their major updated, GradTeam will review on a case-by-case basis. Please email gradteam@uta.edu.

How to Future Date:

• Go to the Student Program/Plan: Main Menu → Records and Enrollment → Career and Program

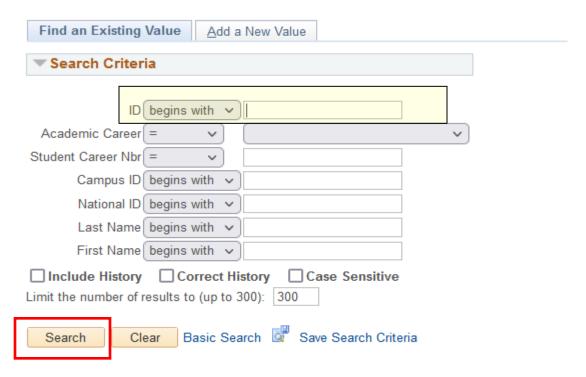


OFFICE OF THE REGISTRAR

• Enter the Student's MyMav Id number and Click Search

Student Program/Plan

Enter any information you have and click Search. Leave fields blank for a list of all values.



- Click the to add a new row:
- Change the Effective Date to the appropriate End of Term +1 Day date (see chart above). And process the rest of the change as per usual.
- Click Save once the change is complete.



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Academic Career	Undergraduate	Career Requirement Term	Student Caree	Student Career Nbr 1		
Student Details			Find View All	First 🀠 1 of :	2 D Last	
	Active in Program				+ -	
*Effective Date 1	12/16/2021	Effective Sequence	1			
*Program Action	PLNC Q Plan Change	Action Date 1	1/15/2021			
Action Reason	Q					
*Academic Institution	UTARL					
*Academic Program	JGRD Q Undergraduate	Joint Program Approval				
*Admit Term	2218 Q 2021 Fall					
Requirement Term	2218 Q 2021 Fall	Admissions				
Expected Graduation Term		From Applic	ation plication Nbr 01726568			
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Return to Search	ify Refresh	Add 🔑 Upd	late/Display	History	Correct Histor	
Student Program Student Plan Student Sub-F	Plan Student Attributes Student Degrees					

**This is also where you will be able to see any future effective dating.