Change of Programs/Majors- Future Effective dating

	Currently Enrolled	Notes
Required	Changing Majors/Programs	
	Changing from Intended to fully declared	
	Minors: Adding or Removing	
	Certificates: Adding or Removing	
	If the student is currently registered in the current term	Future effective dating begins the 1st start date of the term and runs through the End of the Term +1 day (see chart)
	If the student plans on registering for ANY session of the current term	Future effective dating begins the 1st start date of the term and runs through the End of the Term +1 day (see chart)

	Not Currently Enrolled	Notes
Not Required	Masters in Passing	
	Updating a Catalog Year/Requirement term	
	Accelerated Online Students that are accepted into the program after the start of the semester in a future term.	
	If the student is not registered in the current term	
	Between terms	*End of the Fall term +1 day until the start of the Regular Spring term *End of the Spring term +1 day until the start of the Summer 11-Week Term *End of Summer term +1 day until the start of the Regular Fall term. ***See chart below for the End of term +1 dates.

Current dates for future effective dating:

Term	End of Term +1 day	Start Date of the Term	Census Date
Spring 2023	May 11, 2023	January 17, 2023	February 1, 2023
Summer 2023	August 12, 2023	June 5, 2023	June 8, 2023
Fall 2023	December 13, 2023	August 21, 2023	September 6, 2023

Who will advise the students when a future effective date has been used?

- Their New department/Major will advise the students on all things advising, including but not limited to:
  - Dropping Courses
  - CRA's
  - Grade Forgiveness
- Use CAR notes to note effective date action.

Special Notes:

- Advisors will need to use the Student Program/Plan Screen to view the student's program/major, the student profile, or the Academic Tab of the Student Service Center.
- The student's MAPs in MyMav will update as soon as the change is made. This is viewable to students and advisors.
- Future-dated program plan codes will not meet the pre-requisite requirements. Advisors may need to use the "Requisite" override for students between open enrollment and the effective date.
  - Please try to register students without using the override 1st to verify the pre-req before continuing with the override to force the student into a course.
- If you need to delete a plan change mistake or have any questions, please email the Registrar's Office at recordsandregistrationprocessing@uta.edu.
- If a student is graduating in the current term and needs their major updated, GradTeam will review on a case-by-case basis. Please email gradteam@uta.edu.

How to Future Date:

- Go to the Student Program/Plan: Main Menu ➔ Records and Enrollment ➔ Career and Program

Information ➔ Student Program/Plan

- Enter the Student's MyMav Id number and Click Search

Student Program/Plan

Enter any information you have and click Search. Leave fields blank for a list of all values.

Find an Existing Value   Add a New Value

▼ **Search Criteria**

ID	begins with ∨	
Academic Career	= ∨	∨
Student Career Nbr	= ∨	
Campus ID	begins with ∨	
National ID	begins with ∨	
Last Name	begins with ∨	
First Name	begins with ∨	

☐ Include History   ☐ Correct History   ☐ Case Sensitive
Limit the number of results to (up to 300): 300

Search   Clear   Basic Search ⌨ Save Search Criteria

- Click the ⊞ to add a new row:
- Change the Effective Date to the appropriate End of Term +1 Day date (see chart above). And process the rest of the change as per usual.
- Click Save once the change is complete.

| Student Program | Student Plan | Student Sub-Plan | Student Attributes | Student Degrees |

Academic Career Undergraduate   **Career Requirement Term**   **Student Career Nbr** 1

Student Details

Find | View All   First ◄ 1 of 2 ► Last

Status Active in Program	
***Effective Date** 12/16/2021 📅	**Effective Sequence** 1
***Program Action** PLNC 🔍 Plan Change	**Action Date** 11/15/2021
Action Reason 🔍	
***Academic Institution** UTARL 🔍 University of Texas, Arlington	
***Academic Program** UGRD 🔍 Undergraduate	**Joint Program Approval** ☐
***Admit Term** 2218 🔍 2021 Fall	
Requirement Term 2218 🔍 2021 Fall	**Admissions**
Expected Graduation Term 2252 🔍 2025 Spr	☐ From Application
	Application Nbr 01726568
	Application Program Nbr 0
Last Updated On 06/10/2021 9:59:24AM	
By 1000264469	***Campus** MAIN 🔍 UTA
	***Academic Load** Full-Time

💾 Save   🔍 Return to Search   📧 Notify   🔄 Refresh   ➕ Add   📝 Update/Display   📋 Include History   📝 Correct History

Student Program | Student Plan | Student Sub-Plan | Student Attributes | Student Degrees

**This is also where you will be able to see any future effective dating.